

(Deemed to be University)

Accredited (3rd cycle) by NAAC with CGPA of 3.64 on four point scale at 'A++' grade) (An ISO 9001:2015 & 14001:2015 Certified University)

Director

Ref No:

Date: 24/01/2023

### **Summer Internship Orientation Report**

**Topic: Summer Internship Programme Orientation** 

Speaker: Mr. Rajendra Biniwale, Itchhita Pagare

Training Details: Under the Placement Cell, Global Business School and Research Centre, Tathwade, Pune had organized the session on Summer Internship Programme. Mr. Rajendra Biniwale, Head of Placement department conducted the all sessions for each specialization.

Ms. Itchhita Pagare discuss on the seamless registration process for the internship Programme. The importance of adhering to deadlines and ensuring the accuracy of information during the registration process was also emphasized.

Mr. Rajendra Biniwale successfully conveyed the importance of internships, clarified the registration process, shed light on the selection criteria, and highlighted the abundance of opportunities awaiting the participants. The informative session aimed to inspire and prepare students for a meaningful and enriching internship experience, setting the stage for a successful transition from academia to the professional world.

At the end of the every session there was a Question and Answer round in which many students dispelled their doubts





Mr. Rajendra Biniwale Head Placement

Dr. Chetan Chaudhari Director

Survey No.87-88, Bangalore-Mumbai Express Way By-pass, Tathawade, Pune - 411 033, Maharashtra, India.



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Ref No:

Date: 14/08/2023

### **Placement Orientation Report**

**Topic: Campus Placement Orientation** 

Speaker: Mr. Rajendra Biniwale, Ms. Itchhita Pagare

Training Details: Under the Placement Cell, Global Business School and Research Centre. Tathwade, Pune had organized the sessions on Campus Placement. Mr. Rajendra Biniwale, Head of Placement department conducted the all sessions for each specialization.

Mr. Biniwale and Ms. Itchhita Pagare initiated the session by elucidating the step-by-step registration process for campus placement. Mr. Biniwale highlighted that the selection process typically included a combination of written tests, interviews, and group discussions. Additionally, he emphasized the role of soft skills, such as communication and interpersonal abilities, in making a favorable impression on recruiters. The need for thorough preparation and showcasing both academic achievements and extracurricular accomplishments during the selection process was strongly emphasized. A significant portion of the orientation was dedicated to elucidating the rules and regulations governing the registration process for campus placement.

Mr. Rajendra Biniwale and Ms. Itchhita Pagare provided students with a comprehensive understanding of the registration process, selection procedures, and the essential rules and regulations. The informative session aimed to equip students with the knowledge and skills needed to navigate the campus placement program successfully.

At the end of every session there was a Question and Answer round in which many students dispelled their doubts





Mr. Rajendra Biniwale

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Ref No:

Date: 29/08/2023

### **Training Report**

**Topic: Workshop on Resume Writing** 

Speaker: Mr. Rajendra Biniwale

#### **Training Details:**

Under the Placement Cell, Global Business Scholl and Research Centre, Tathwade, Pune had organized the Series of Workshops on "Resume Writing". Mr. Rajendra Biniwale, Head of Placement department conducted the all sessions for each specialization,

The Workshop received a good response from GBSRC student The Resource person for the workshop was MR. Rajendra Biniwale Head Placements; it was ably supported and guided by GBSRC Placement Team.

The workshop provided valuable information on the importance of creating a well-crafted resume and highlighted the key differences between a Curriculum Vitae (CV) and a resume.

Throughout the session, Mr. Biniwale meticulously explained the do's and don'ts of resume writing, ensuring that each student gained a comprehensive understanding of how to effectively showcase their skills and experiences.

The workshop emphasized the significance of having a strong resume in today's competitive job market. Mr. Biniwale shed light on various techniques and strategies to make your resume stand out from the crowd, enabling you to present your qualifications in an attention-grabbing manner.

Mr. Biniwale stated that building an impressive resume is crucial in securing job opportunities and highlighting your potential as a candidate. Take advantage of this knowledge and start crafting your own professional resumes today!

At the end of the every session there was a Question and Answer round in which many students

dispelled their doubts.

Dr. Chetan Chaudhari Director

Mr. Rajendra Biniwale Head Placement



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Ref No:

Date: 16/10/2023

### **Training Report**

**Topic: Personal Grooming session & Etiquette** 

Date:

Speaker: Mr. Rajendra Biniwale

Training Details:

Under the Placement Cell, Global Business School and Research Centre, Tathwade, Pune had organized the Series of Workshops on "Personal Grooming session & Etiquette". Mr. Rajendra Biniwale, Head of Placement department conducted the all sessions for each specialization,

This session was delivered by Speaker Mr. Biniwale. It was to give students a quick over view into the concept of personal grooming and emphasis on it as an integral part of organization image.

The Personal Grooming session was led by Mr. Biniwale. Prior to the session, the students received some career-related personal advice from the professionals, which proved to be a valuable component for them.

Through this session was Personal Grooming session & Etiquette they also mention how the employers usually want to assess that how well you communicate, listen, convey your thoughts, and find out ifyou are well-versed in the topic.

This tips and ethics of dressing in a professional manner were also highlighted. Students were given aproper and deep insight about their hairstyles, shoes, makeup & accessories apart from dressing. Students also had the opportunity of watching a video clip on importance of personal grooming while going for the interview.



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Next was communication & Body Language:

This lecture was given to guide the students about the etiquettes to be followed in office & during communication. Students were also explained of the way the body gesture and body language, they should consider while behaving in professional environment.

At the end of the session students interacted with the speaker and cleared their views.



Mr. Rajendra Biniwale Head Placement

Dr. Chetan Chaudhari Director



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Ref No:

Date: 10/11/2023

## **Training Report**

Topic: Preparation for an MBA job interview through Group Discussions and Mock Interviews

Speaker: Mr. Rajendra Biniwale

#### **Training Details:**

Under the Placement Cell, Global Business School and Research Centre, Tathwade, Pune had organized the Series of sessions on "Preparation for an MBA job interview through Group Discussions and Mock Interviews". Mr. Rajendra Biniwale, Head of Placement department conducted the all sessions for each specialization,

Mr. Biniwale stated that Group discussion is also a part of a few campus placement procedures. Through this round, the Employers typically use this round to evaluate your ability to listen, speak, express yourself, and determine your level of subject-matter expertise.

He gave below Tips for Group Discussion before starting the Group Discussion.

- Speaking clearly and to the point: This will only be possible if you have rehearsed what you will say. You must have the proper knowledge and no go ahead in the discussion without thinking much.
- Practice active listening: During the actual discussion, actively listen to what others are saying. Pay attention to their viewpoints, arguments, and suggestions. Engaging in active listening shows respect towards others' opinions and allows for constructive dialogue.
- Understand the objective: Familiarize yourself with the purpose and objectives of the group discussion. This will help you align your thoughts and ideas with the intended outcome, ensuring that your contributions are relevant and meaningful.
- Organize your thoughts: Take a moment before speaking to organize your thoughts
  coherently. It is essential to articulate your ideas clearly and concisely during a group
  discussion to ensure effective communication.
- Time management: Be mindful of time constraints during group discussions, as it is essential that each participant gets an opportunity to express their views adequately within the allocated time frame.
- Maintain a professional demeanor: Keep your tone respectful and professional throughout the discussion, even if disagreements arise. A calm and composed approach fosters a positive environment for productive conversations.
- Participate constructively: Engage in constructive dialogue by sharing insightful perspectives while respecting diverse opinions within the group. Encourage collaboration rather than competition by acknowledging others' contributions and building upon them.
- Work on your Soft Skills: Working on your soft skills can help you stand out among the
  rest of the candidates. These traits will determine how well you work within a team, your
  communication, stress management, time management, andothers.



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After the Tips mock Group Discussions were held, in this Training Activity students divided into two groups to discuss the given Topic, The Topic was Industry Specific and Relevant to students Specializations.



Head Placement

Dr. Chetan Chaudhari Director