

Global Business School & Research Centre

[Accredited (3rd Cycle) by NAAC with a CGPA of 3.64 on a four point scale at 'A++' Grade]

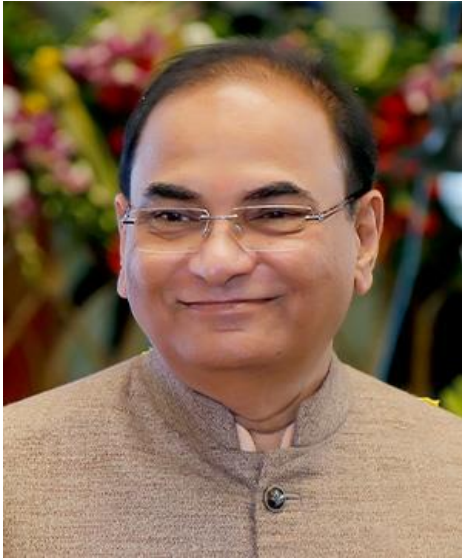
Student Handbook.

2023 - 2024



Tel : (020) 67919400
E-mail : info@gbsrc.dpu.edu.in
Website : gbsrc.dpu.edu.in

Survey No 87 / 1, 88 Bangalore-Mumbai
Express Way Bypass, Tathawade,
Pune - 411033



Dr. P. D. Patil
Chancellor

Dear Students,

It brings me great joy to connect with you through this brochure. In today's fiercely competitive world, education isn't just essential; it's a gateway to thriving in various aspects of life. I firmly believe that education, coupled with a sharp intellect and a sense of responsibility, serves as a powerful antidote to ignorance. In alignment with these principles, Dr. D. Y. Patil Vidyapeeth, Pune, offers an array of professional programs designed to foster holistic development among the youth. With cutting-edge infrastructure and a team of highly qualified and dedicated faculty, our institute is committed to delivering education of the highest caliber.

We prioritize delivering education that meets the evolving needs of society. This commitment has earned us re-accreditation by NAAC, achieving a commendable CGPA of 3.62 on a four-point scale at 'A' Grade.

Having traversed the globe and visited numerous institutions imparting professional education, including management institutes and business schools, I am proud to affirm that the Global Business School & Research Centre upholds educational standards and methodologies that rival the best in the world. The atmosphere at our institute is conducive to student success, with our students always remaining our topmost priority. I am confident that your time at our institution will be enriching, equipping you with the skills and knowledge for a prosperous professional journey. I extend a warm welcome to our world-class business school and wish you the utmost success in your educational pursuits and future career endeavours in the ever-expanding field of management.

Best wishes for your journey ahead!



Dr. N J Pawar
Vice Chancellor

Dear Students,

I am thrilled to connect with you through this brochure. Dr. D. Y. Patil Vidyapeeth stands distinguished as an institution committed to delivering exceptional education, characterized by interactive teaching methodologies and focused research across diverse fields. Renowned for its Academic Heritage, World-Class Faculty, State-of-the-Art Infrastructure, International Teaching Pedagogies, Excellent Learning Environment, Dynamic Research Culture, and Emphasis on Overall Personality Development, DPU embodies excellence in every facet.

Our innovative curriculum enhancements, such as integrated modules, case-based and rapid-cycle learning methods, and the integration of patient safety and healthcare quality concepts at all levels, exemplify our dedication to academic progress. Academic excellence has been ingrained in the institute's ethos since its inception, with our results consistently setting new benchmarks and garnering national and international recognition. Our intellectually and culturally stimulating environment, coupled with personalized attention to student welfare and close faculty-student interactions, ensures that each student receives unparalleled support. Furthermore, our robust monitoring system guarantees that quality remains paramount and standards are continuously upheld.

I assure all parents and students of our unwavering commitment to providing quality education that adheres to global standards. We are dedicated to nurturing the aspirations of our students and guiding them towards their professional objectives in the field of management sciences.

I extend my heartfelt congratulations to you for choosing our institute to pursue your future dreams and professional ambitions. On behalf of the entire Vidyapeeth fraternity, I warmly welcome you to embark on this journey of knowledge and growth.



Dr. (Mrs.) Smita Jadhav
Executive Director & Trustee

Dear Students,

It brings me immense pleasure to extend a warm welcome to you at the Global Business School & Research Centre (GBSRC) of Dr. D. Y. Patil Vidyapeeth, Tathawade, Pune. Since its inception in 2006, GBSRC has emerged as a premier institution for management education in India, earning a distinguished reputation within a mere span of fifteen years.

Our sprawling campus, complete with in-house amenities such as a canteen, hostel accommodation, and a high-speed wireless network of 45 mbps, serves as a home away from home for students hailing from every corner of our diverse nation.

With vigilant campus security ensuring safety and comfort, we strive to foster an environment that epitomizes the sentiment of belonging and support throughout the two years of higher education. At GBSRC, we pride ourselves on our state-of-the-art infrastructure and a faculty comprising erudite and experienced members who are authorities in their respective fields. The success stories of our alumni, who have ascended the corporate ladder to assume influential positions, stand testament to the quality of education imparted here.

Guided by a steadfast mission and vision focused on holistic development, our objective is to equip students with the knowledge, skills, and attitudes necessary to excel in the global business arena. The enhancement of managerial skills is ingrained in our curriculum from day one, ensuring that our students are well-prepared for the challenges of the professional world.

As you embark on this transformative journey, I extend my best wishes to each of you. I eagerly anticipate the opportunity to meet and engage with you on campus, as you begin this enriching chapter of your academic and professional pursuits.



Dr. Chetan Chaudhari
Director

Dear Students,

Welcome to Global Business School & Research Centre (GBSRC), of Dr. D. Y. Patil Vidyapeeth, Pune. GBSRC is known for its focus on real world skills and excellence in management education. GBSRC started offering graduation degree programme in management education from the year 2018. The MBA Program of GBSRC attracts students from all over the country due to its reputation for developing professionals with the right set of knowledge, skills and attitude that readily meet the requirements of the corporate world. Faculty at GBSRC is a blend of reputed academicians and industry experts which add to the richness of our students' learning experience.

We have grown as an institution of higher learning year after year. Our track record of consistently matching up to the demands of the industry makes us very competitive to equip students pursuing MBA education with a comprehensive knowledge of varied management concepts and practices, while building on the past positive experiences of our students. The students of the program will get much more than basic business knowledge as they benefit from the multiple-perspectives provided by the richness of experience that GBSRC faculty members and the peer group provides. The curricula at GBSRC are industry-oriented and end-user driven. GBSRC and the best business schools globally adopt case-based learning approach in their education, as well-written and administered cases in the classroom are one of the best tools for participative education in the field of management. In fact, this combination of rich and up-to-date curricula, a proven case pedagogical approach, high industry recognition and accreditations by national and international institutions/organizations is what makes a unique proposition for our students as well as to our several foreign collaborators. We are confident that this MBA program will help to make an even more significant difference to the corporate world in specific and to the field of management education in general.

Best Wishes!

Vision

To be a globally recognized management institution that continually responds to changing business paradigms through research and academic excellence to nurture responsible business leaders.

Mission

1. To become a globally recognized management institution through knowledge creation, dissemination and application
2. To enhance academic excellence in consulting, training, research and teaching through a holistic approach
3. To develop leaders, Entrepreneurs and policy makers through transformative education

Goals and Objectives


1. Raise Academic excellence through interdisciplinary and interpersonal approach
2. Establish GBSRC as a globally recognized institution for knowledge creation
3. Establish system for continual capacity development for faculties
4. Encourage both faculties and students to undertake research and consultancies
5. Develop collaboration with Indian and Foreign universities and other academic institutions and Industries.
6. Develop personalities of student through identification of their talents, leadership training and imbibing right attitudes, interests and values.
7. Undertake extension activities for the development of the community.

GRADUATE ATTRIBUTES

Management Graduates are expected to have the following attributes:

1. Professional with comprehensive knowledge of Management Sciences and competence in business sustainability, profitability, entrepreneurship and commercializing new business/products.
2. Problem solver with critical thinking and decision making skills to identify, analyze and solve complex business problems.
3. Effective communicator with professional colleagues and society at large.
4. Researcher with ability to conduct management research of highest standards and make significant contribution to innovative management practices.
5. Ethical and professional in conduct of research and accountability towards community and profession.
6. Leader who works in teams, exhibits leadership qualities, soft skills and technical skills to enhance business performance, including multidisciplinary settings.
7. Socially responsive with ability to recognize and respond to community problems and need for improving management practices, particularly healthcare/agricultural/corporate sectors.
8. Action oriented and active contributor to environment conservation and sustainability practice through innovation and best practices.
9. Lifelong learner who learns new knowledge and skills in a continuous self-directed manner and as per need of the time.

PEO Statements (Program Educational Objectives)

1. PEO 1: To equip students with the knowledge & sensitivity for diversity, interdisciplinary & interpersonal approach.
 2. PEO 2: To develop and enhance analytical & critical thinking ability.
 3. PEO 3: To imbibe global & regional awareness with effective use of ICT to thrive in competitive business environment.
- 

Programme Outcomes and Programme Specific Outcomes

[POs & PSOs]

POs	Attributes	Statement/Definition
1.	Knowledge and Skills	Acquire managerial knowledge and skills for effective decision making.
2.	Planning and Problem-Solving abilities	Exercise planning for accomplishing organizational goals and develop problem solving abilities in the functional areas of management.
3.	Communication	Develop effective business communication with the use of advanced technology.
4.	Research Aptitude	Develop research aptitude for developing solutions to business problems.
5.	Professionalism and Ethics	Acquire professional approaches and understand ethical responsibilities in business organizations.
6.	Leadership	Demonstrate leadership qualities that maximize the use of diverse skills of team members towards attainment of the goals.
7.	Societal Responsibilities	Learn and accept social responsibilities and working for the welfare of the society at large.
8.	Environment and Sustainability	Understand the effect of organizational interventions in environmental contexts and the acquaintance for sustainable development.
9.	Lifelong Learner	Engage in life-long learning in order to upgrade self-knowledge, skills and experience for enhancement of outcomes.
PSOs		
1.	PSO1	Demonstrate proficiency in one of the following specialized areas of Management such as: a) Marketing Management b) Agribusiness Management c) Financial Management d) Human Resource Management e) Pharmaceutical Management f) Biotech and Bioinformatics Management g) IT and Systems Management h) International Business Management i) Hospital & Healthcare Management j) Operations and Supply Chain k) Business Analytics
2.	PSO2	To inculcate the ability to gain multidisciplinary knowledge through simulated problems, case analysis, projects-based Learnings, Internships, Corporate Sessions, Seminars, Conferences and Choice based credit system.

Contents

The Prelude	1
About GBSRC	2
Salient Features of the Institute	4
Programme Structure	4
Mentoring System at GBSRC	6
1. Academic Information	7
1.1. Course Structure	7
1.2. List of Specializations offered	11
1.3. Papers in Specialization	11
1.4. Academic calendar	15
1.5. DPU List of Holidays	17
1.6. Registration and Fees	18
1.7. Payment of Tuition and Other Fees	18
2. Examination	19
2.1 Evaluation and Grading	19
2.1.1 Defining the Evaluation System:	19
2.1.2 Pattern of Examination:	19
2.1.3 Concurrent Evaluation: [For all Courses excluding ISSA & SIP]	19
2.1.4 SIP Evaluation:	20
2.1.5 Minimum standard required to achieve:	21
2.1.6 Double Evaluation System	21
2.1.7 Grace Marks	21
2.2 Grading System	21
2.2.1. Award of Class	22
2.3 Eligibility criteria for the award of Degree	23
2.4 Award of Gold Medals	23
2.5 Discipline	23
2.6 Malpractice in Examinations	24
2.7 Attendance	24
3. Policy and Rules for Final Placement and Summer Training/Summer Internship	24

3.1.	Placement Assistance	24
3.2.	Policy, Rules and Code of Conduct.....	25
3.3.	Summer Internship	26
3.4.	Summer Internship Guidelines	27
3.4.1	Avoiding Plagiarism.....	28
4.	Library Rules	29
4.1.	General Rules & Regulations for Library	29
4.2.	Eligibility.....	29
4.3.	Library Membership Procedure	29
4.4.	Circulation Rules.....	29
4.5.	Borrowing Rules	29
5.	Rules for Computer Lab.....	31
6.	Internet Service Rules	32
7.	Rules for Hostel Students.....	32
8.	Hostel Wardens.....	33
9.	GBSRC Emails	33
10.	Public Utility Services	33
	ORGANIZATION STRUCTURE @ GBSRC	34
	LIFE @ GBSRC	34
1.	Industrial Visit.....	34
2.	Communication Workshop.....	34
3.	Industry Interface.....	34
4.	Annual Inter Management Fest “Parakram”	35
5.	General Awareness	35
6.	Sports.....	35
7.	Counseling Services	35
8.	Intercollegiate Events.....	35
9.	edX Certification	35
	FACILITIES @ GBSRC.....	36
1.	Computer Centre	36
2.	Library	36
3.	Seminar Room.....	37

4. Spacious Lecture Rooms	37
5. Cafeteria	38
6. Smart Classroom	38
DISCIPLINED CONDUCT OF STUDENT	39
1. Identity Card.....	39
2. Mobile Phones	39
3. Dress Code	39
4. Notices.....	39
5. Damages	39
6. Poor Performance in academics	39
7. Expected Behavior in the Campus.....	39
8. Conduct outside the Campus.....	40
9. Instructions for Conduct of Students on Special Occasions during centrally organized Lectures/Seminars	40
10. Intra Institute Functions	40
11. Student-to-Student Relationship	41
12. Student-To-Staff Relationship	41
Ragging	41
Complaint Procedure	41
COMMITTEES @ GBSRC.....	42
Anti-Ragging Committee	42
Anti-Ragging Squad	42
Grievance Redressal Committee	43



The Prelude

‘Management Education’ to aspiring leaders of tomorrow.

This handbook gives students of GBSRC guidelines for academic and personal conduct. The Institute strives towards an overall development of the budding managers of tomorrow through their curriculum and resources. The Institute expect students to imbibe value based conduct, emotional stability, maturity of thought, and spiritual sensitivity. We aim that students will strive to achieve the objectives of the Institute, abide by the rules and conduct themselves in such a manner as to bring laurels for themselves and prestige to the Institute. This Student's handbook contains information for students about available services, administrative policies and procedures, academic regulations, conduct, standards and regulations, and governance structure incorporated at GBSRC. The goal of the handbook is to make the students abreast of the environment and facilities at GBSRC and help them take advantage of available opportunities. The handbook's rules/guidelines are effective for the 2023 – 2024 academic year, beginning August, 2023. Changes could be made in this Student's Handbook by the management whenever necessary, and shall be effective as on the date on which they are formally notified, or as per the date specified in the change.

About GBSRC

Global Business School & Research Centre (GBSRC) situated at Tathawade, Pune is the flagship Institute of Dr. D Y Patil Vidyapeeth, Pune. It was established in 2006. In a span of 17 years, the Institute has carved a name for itself amongst the top business schools of the country.

The idea of setting up this Institute is to offer 'Management Education' to aspiring leaders of tomorrow. Business Management is considered to be the most glamorized and versatile careers of the modern times. It has evolved through a dynamic process of innovation and experimentation. It is influenced by diverse factors ranging from socio economic, political, technological and human psychology. From this Institute, students can pursue their graduate, under graduate and Ph.D. programs in management.

The main mission of DPU is to groom students who can turn into intelligent leaders. After they pass out of the Institute, they in turn will be able to source information from diverse resources and administer it for the benefit of business and society at large.

The curriculum for the MBA Program is designed by experienced academicians and industry experts. The course curriculum is updated as per the industry requirements! In the MBA Program, there are eleven different specializations on offer which are in tandem with the demands of the industry. Students can avail dual specialization with special emphasis on Marketing Management. The duration of the course is two years.

Also, on offer are value added courses like Excel Training, Personality Development Lab, GD / PI sessions, Business Communication Workshops etc. Students also get the opportunity to interact with qualified and experienced resource persons from Industry. Mentors from industry regularly visit the campus to interact with the students. Students are also provided with mentoring care, career counseling and special courses on communication skills, behavioral skill personality development programs etc. Besides regular full time MBA programs, GBSRC also offers BBA (Bachelor of Business Administration), B. Com (Bachelor of Commerce) and Ph.D. (Doctor of Philosophy) programs in Faculty of Management.

Realizing the need for quality under graduate program, GBSRC has started the 4-year full time BBA program from 2018. Students have the flexibility to choose their specialization from a

bouquet of nine specializations. The Program is designed to give the students exposure into the field of Management and develop leadership traits which are the pre requisites of leaders of tomorrow.

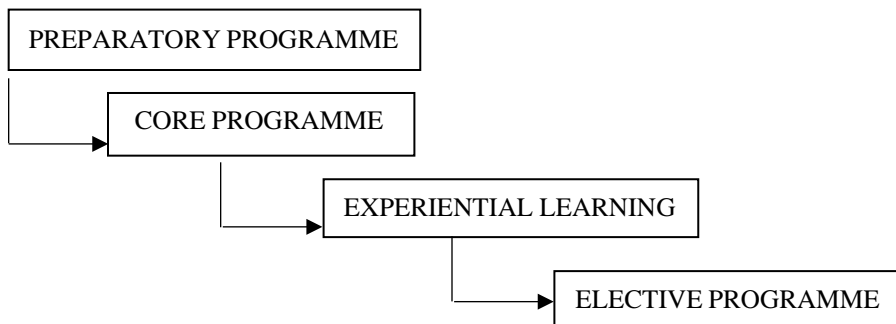
The Ph.D. Research Centre was established in the year 2010. The Centre provides the platform to academicians, corporate personnel and students alike to engage in cutting edge research activities. The aim of research is to provide a base for scholarly investigation which makes practical application of knowledge possible. At the Centre, faculty student collaborative research is strongly encouraged. Faculty members and students are also allowed to pursue funded project/research work.

Salient Features of the Institute

- Serene Ambience
- State-of-the-art Infrastructure
- Spacious Lecture Halls
- Air-conditioned Seminar Hall
- Cafeteria
- In campus Hostel for Girls
- Well-stocked Library with Reading Hall
- Facilities for Games and Sports
- Advanced Curriculum prepared in consultation with Industry experts
- Inclusion of special courses on Communication Skills
- Outdoor Programmes
- Well Qualified and Experienced Faculty
- Career Counselling and Guidance
- Personality Development Programmes
- Seminars, Workshop and Conferences by Industry experts
- Annual Management Events viz. Parakram
- Industry Visits
- Placement Cell for assistance in SIP and Final Placements
- Parent-Teacher Interaction
- Wi-Fi connectivity in the campus
- Mentorship Programme
- Study Tours
- National Business Plan Competition
- Club Activities

Programme Structure

The MBA Programme offered by GBSRC is spread over two years. It is offered in four distinct, but integrative packages as under:



Preparatory Programme

The preparatory Programme is designed to provide basic skills that are essential to pursue the main Programme on the following modules:

- Management Orientation
- Goal Settings
- Industry Expectations
- Specialization & Linked Employment Opportunities
- Employability enhancement & careers orientation
- Case Study Analysis
- Industry Visit
- Briefing on Academics & Examination
- Personality Development
- Communication Skills

The Programme is organized for 21 days.

Core Programme: The Core Programme consists of three segments: Foundation Segment, Integrative Segment, and Business Segment. Foundation Segment consists of courses designed to provide basic knowledge of concepts, tools, and techniques in management. These foundation courses are offered in two semesters spread over the first year of the Programme. In all the functional areas, global dimensions will also be emphasized. Integrative Segment consists of elective courses designed to provide a frame work within which all foundation courses are blended into integrated management know-how. These courses are offered third and fourth semesters in the second year of the Programme. Business Segment consists of courses designed to provide knowledge in Business that a manager operating in the dynamic global context should be equipped with for becoming effective and successful. These courses are spread from first through four semesters in the Programme.

Experiential Learning Programme: The Experiential Learning Programme is designed to provide hands-on experience of learning in the field. After completing first year of course-work, the student will get an opportunity to carry a Summer Internship Programme in a company for 2 months. During this period, the student will have the opportunity to apply the concepts learnt in the first and second semesters and apply them to the actual problems in the field.

Dual Specialization: The Institute offers dual specialization option to students to enhance the learning and employment opportunities. Marketing Management is a compulsory Specialization.

Specialization: An Elective is designed to provide an in- depth knowledge to augment skills in the areas of student's choice. The eleven electives offered for this batch include courses in Marketing, HRM, Financial Management, International Business Management, IT & Systems Management, Hospital & Healthcare Management, Pharmaceutical Management, Biotech &

Bioinformatics Management, Operations & Supply Chain Management, Business Analytics and Agri-Business Management.

Choice of Specialization: It is strongly advised that the student should select the electives keeping in view his/her career interest.

The Institute would adopt the following rules while offering the electives to the students:

- 1) The student has to choose two specializations out of which one specialization 'Marketing' is common to all students.
- 2) The student can choose their second specialization as per their interest from among the specializations offered subject to a minimum requirement of ten students.
- 3) They are advised to choose the elective after deliberate thinking as no any change in elective shall be allowed.

Mentoring System at GBSRC

A mentoring system is in place at GBSRC. This is designed to facilitate the student to seek advice from the Mentor (Faculty) for his/her professional and personal growth. The faculty, to whom the student is assigned as a mentee, will continue to be his/her mentor throughout the two-year Programme.

1. Academic Information

1.1.Course Structure

SEMESTER: I

Course Code	Course Title	Marks		Total	Credits	No. of Sessions			Total Sessions (hrs.)
		Internal	External			L	T	P	
MB101	Principles And Practices of Management	50	50	100	3	40	5	-	45
MB102	Organizational Behavior	50	50	100	3	40	5	-	45
MB103	Accounting for Business Decisions	50	50	100	3	40	5	-	45
MB104	Managerial Economics	50	50	100	3	40	5	-	45
MB105	Basics of Marketing	50	50	100	3	40	5	-	45
MB106	Business Law	50	50	100	3	40	5	-	45
MB107	Statistics and Quantitative Techniques	50	50	100	3	40	5	-	45
MB108	Business Communication	50	50	100	3	40	5	-	45
MB109	Domain Elective-I (Only 1)								
I	Introduction to Agri-business Management								
II	Introduction to Finance								
III	Personnel Administration and Documentation								
IV	Introduction to Pharmaceutical Business Environment								
V	Introduction to Life Sciences, Biotechnology and Bioinformatics	50	50	100	2	25	5	-	30
VI	Introduction to IT								
VII	Introduction to International Business								
VIII	Healthcare and Hospital Management								
IX	Introduction to Operations and Supply Chain Management								
X	Introduction to Business Analytics								
MB110	Disaster Management	-	-	-	1	10	3	2	15
Total				900	27				

SEMESTER: II

Course Code	Course Title	Marks		Total	Credits	No. of Sessions			Total Sessions (hrs)
		Internal	External			L	T	P	
MB201	Marketing Management	50	50	100	3	40	5	-	45
MB202	Financial Management	50	50	100	3	40	5	-	45
MB203	Human Resource Management	50	50	100	3	40	5	-	45
MB204	Operations Management	50	50	100	3	40	5	-	45
MB205	Research Methodology for Managers	50	50	100	3	40	5	-	45
MB206	Data Analytics	50	50	100	3	40	5	-	45
MB207	Emotional and Spiritual Intelligence for Managerial Effectiveness	50	50	100	3	40	5	-	45
MB208	Entrepreneurship Development and Project Management	50	50	100	3	40	5	-	45
MB208A	Entrepreneurship Development in Agri sector (Only for ABM Specialization instead of MB 208)	50	50	100	3	40	5	-	45
MB209	Domain Elective-II (Only 1)								
I	Management of Agriculture and Allied sciences	50	50	100	2	25	5	-	30
II	Financial Markets and Services								
III	Training and Development								
IV	Pharmaceutical Management								
V	Application and Methodology of Biotechnology								
VI	IT in Business Management								
VII	Export and Import Management								
VIII	Hospital Administrations								
IX	Production and Operations Management								
X	Applications of Business Analytics								
MB210	Industry Sectoral Analysis	-	-	-	1	10	3	2	15
Total				900	27				

SEMESTER: III

Course Code	Course Title	Marks		Total	Credits	No. of Sessions			Total Sessions (hrs)
		Internal	External			L	T	P	
MB301	Strategic Management	50	50	100	3	40	5	-	45
MB302	Start Up and New Venture Management	50	50	100	3	40	5	-	45
Choice of any 6 Courses from MB303 To MB309									
MB303	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB304	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB305	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB306	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB307	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB308	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB309	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB310	Introduction to Cyber Security	-	-	-	1	10	3	2	15
MB311	Summer Internship Project (SIP)	50	50	100	6	-	-	-	60 Days
Total				900	31				

***Single Specialization:** For Single Specialization, MB301 & MB302 are compulsory, and any 6 specialization courses from MB303 to MB309 can be selected as per Choice Based Credit System (CBCS).

****Dual Specialization:** For Dual Specialization, MB301 & MB302 are compulsory, MB303 to MB305 courses from Marketing Specialization, and any 3 courses from MB306 to MB309 of other specialization can be selected as per Choice Based Credit System (CBCS).

******* MB310 and MB311 are compulsory for single as well as dual specialization.

SEMESTER: IV

Course Code	Course Title	Marks		Total	Credits	No. of Sessions			Total Sessions (hrs)
		Internal	External			L	T	P	
Choice of any 5 Courses from MB401 To MB407									
MB401	Specialization Paper Cases in Management (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB402	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB403	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB404	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB405	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB406	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB407	Specialization Paper (A/B/C/D/E/F/G/H/I/J/K)	50	50	100	3	40	5	-	45
MB408	Business Ethics	-	-	-	1	10	3	2	15
MB409	Design Thinking	50	50	100	3	40	5	-	45
Total				600	19				

***Single Specialization:** For Single Specialization, MB401 to MB407 any 5 specialization courses can be selected as per Choice Based Credit System (CBCS).

****Dual Specialization:** For Dual Specialization, MB401 to MB403 courses are compulsory from Marketing Specialization, and any 3 courses from MB404 to MB407 of other specialization can be selected as per Choice Based Credit System (CBCS).

*** MB408 is compulsory for single as well as dual specialization.

****MB409 is compulsory for single specialization.

1.2. List of Specializations offered

(Student can choose any specialization subjected to the minimum strength of 10 students)

Specialization –

- I. Marketing Management Specialization
- II. Agri-Business Management Specialization
- III. Financial management Specialization
- IV. Human Resource Management Specialization
- V. Pharmaceutical Management Specialization
- VI. Biotech & Bioinformatics Management Specialization
- VII. Information Technology & Systems Management Specialization
- VIII. International Business Management Specialization
- IX. Hospital & Healthcare management Specialization
- X. Operations and Supply Chain Management Specialization
- XI. Business Analytics

1.3. Papers in Specialization

1. MARKETING MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401A	Specialization Paper (A): Cases in Management (Marketing)
MB402A	Specialization Paper (A): Services Marketing
MB403A	Specialization Paper (A): B2B Marketing
MB404A	Specialization Paper (A): Retail Management
MB405A	Specialization Paper (A): International Marketing
MB406A	Specialization Paper (A): Strategic Marketing
MB407A	Specialization Paper (A): Marketing of Financial Services

2. AGRIBUSINESS MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401B	Specialization Paper (B): Cases in Management (Agribusiness)
MB402B	Specialization Paper (B): Agricultural Economic
MB403B	Specialization Paper (B): Framework of ICT in Agribusiness Management
MB404B	Specialization Paper (B): Rural Credit & Urban Finance for Agriculture
MB405B	Specialization Paper (B): Procurement and Warehouse Management
MB406B	Specialization Paper (B): Management of Agri Cooperatives
MB407B	Specialization Paper (B): Agricultural Risk Management and Crop Insurance

3. FINANCIAL MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401C	Specialization Paper (C): Cases in Management (Finance)
MB402C	Specialization Paper (C): Corporate Financial Restructuring
MB403C	Specialization Paper (C): Equity Research
MB404C	Specialization Paper (C): Financial Modelling
MB405C	Specialization Paper (C): Insurance and Risk management
MB406C	Specialization Paper (C): Strategic Financial Management
MB407C	Specialization Paper (C): Behavioral Finance

4. HUMAN RESOURCE MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401D	Specialization Paper (D): Cases in Management (HR)
MB402D	Specialization Paper (D): Knowledge Management
MB403D	Specialization Paper (D): HR Perspectives in Mergers & Acquisitions
MB404D	Specialization Paper (D): Organizational Change & Development
MB405D	Specialization Paper (D): International HRM
MB406D	Specialization Paper (D): Talent Retention & Employee Engagement
MB407D	Specialization Paper (D): Competency Mapping and Career Development

5. PHARMA MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401E	Specialization Paper (E): Cases in Management (Pharma)
MB402E	Specialization Paper (E): Advertising and Service Management in Pharmaceutical Industry
MB403E	Specialization Paper (E): Pharma and Healthcare Management
MB404E	Specialization Paper (E): Intellectual Property rights & Legal aspects in Pharmaceutical Industry
MB405E	Specialization Paper (E): Pharmaceutical Export Management
MB406E	Specialization Paper (E): Marketing strategy and product launch Dynamics
MB407E	Specialization Paper (E): Pharmaceutical Advance Human Resource Management

6. BIOTECHNOLOGY AND BIOINFORMATICS SPECIALIZATION

COURSE CODE	COURSE NAME
MB401F	Specialization Paper (F): Cases in Management (Biotech & Bioinformatics)
MB402F	Specialization Paper (F): Biotechnology Social, Legal and Ethical Issues
MB403F	Specialization Paper (F): Biotech Industry and Post Pandemic Resilience Management
MB404F	Specialization Paper (F): Fermentation Technology and Industrial Biotechnology
MB405F	Specialization Paper (F): Advances in Biotechnology and Bioinformatics
MB406F	Specialization Paper (F): Agricultural Biotechnology
MB407F	Specialization Paper (F): Biotechnology and Pharma Plant Management

7. IT AND SYSTEMS MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401G	Specialization Paper (G): Cases in Management (IT & Systems Management)
MB402G	Specialization Paper (G): E- Governance and Framework of ICT
MB403G	Specialization Paper (G): E-Learning Tools and Methods
MB404G	Specialization Paper (G): Innovation and Technology Management
MB405G	Specialization Paper (G): Marketing of Information Technology
MB406G	Specialization Paper (G): Knowledge Management System
MB407G	Specialization Paper (G): Enterprise Resource Planning

8. INTERNATIONAL BUSINESS MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401H	Specialization Paper (H): Cases in Management (International Business Management)
MB402H	Specialization Paper (H): Legal Framework for International Business
MB403H	Specialization Paper (H): Global Market Research
MB404H	Specialization Paper (H): International Marketing
MB405H	Specialization Paper (H): International Finance & Forex Management
MB406H	Specialization Paper (H): International Business Strategy
MB407H	Specialization Paper (H): Export Import Procedures & Documentation

9. HOSPITAL AND HEALTHCARE MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401I	Specialization Paper (I): Cases in Management (Hospital & Health Care Management)
MB402I	Specialization Paper (I): Financial Management of Hospital and Healthcare Organizations
MB403I	Specialization Paper (I): Introduction of Artificial Intelligence in Healthcare
MB404I	Specialization Paper (I): Management of Corporate Hospitals
MB405I	Specialization Paper (I): Hospital Waste & Hygiene Management
MB406I	Specialization Paper (I): Marketing of Hospital & Health Care Services
MB407I	Specialization Paper (I): Planning & Management of Hospital Clinical & Supportive Services

10. OPERATIONS AND SUPPLY CHAIN MANAGEMENT SPECIALIZATION

COURSE CODE	COURSE NAME
MB401J	Specialization Paper (J): Cases in Management (Operations & Supply Chain Management)
MB402J	Specialization Paper (J): Warehouse Management
MB403J	Specialization Paper (J): Lean Management
MB404J	Specialization Paper (J): Management of Manufacturing system
MB405J	Specialization Paper (J): Project Management
MB406J	Specialization Paper (J): Innovation & R & D Management
MB407J	Specialization Paper (J): World Class Manufacturing

11. BUSINESS ANALYTICS SPECIALIZATION

COURSE CODE	COURSE NAME
MB401K	Specialization Paper (K): Cases in Management (Business Analytics)
MB402K	Specialization Paper (K): Artificial Intelligence in Business Applications
MB403K	Specialization Paper (K): Supply Chain Analytics
MB404K	Specialization Paper (K): Data Visualization for Managers
MB405K	Specialization Paper (K): Security & Master Data Management
MB406K	Specialization Paper (K): Internet of Things
MB407K	Specialization Paper (K): Social Media, Web & Text Analytics

MB408	Business Ethics
MB409	Design Thinking

1.4.Academic calendar

Academic calendar from August 2023 to May 2023

MBA SEMESTER – I

Activity	Date	Month	Working Days	Sunday	Public Holidays	Vacation	Total
Commencement of Ist Semester	2 nd Sept 2023	Sept	-	-	-	-	-
Orientation Program	2 nd Sept – 14 th Sept 2023	Sept	11	02	-	-	13
Induction Program	15 th Sept – 17 th Sept 2023	Sept	03	-	-	-	03
Teaching Sessions	18 th Sept – 2 nd Nov 2023	Sept	11	02	-	-	13
		Oct	25	04	02	-	31
		Nov	01	01	-	-	02
Mid Term (Internals)	3 rd Nov – 12 th Nov 2023	Nov	09	01	-	-	10
Diwali Vacation	13 th Nov – 17 th Nov 2023	Nov	-	-	-	05	05
Teaching Sessions	18 th Nov – 19 th Dec 2023	Nov	10	02	01	-	13
		Dec	17	02	-	-	19
Syllabus Completion	19 th Dec 2023	Dec	-	-	-	-	-
Term End (Internal)	21 st Dec – 31 st Dec 2023	Dec	09	01	01	-	11
Backlog University Examination (External)	1 st Jan – 11 th Jan 2024	Jan	09	02	-	-	11
Regular University Examination (External)	12 th Jan – 21 st Jan 2024	Jan	09	01	-	-	10
Total			114	18	04	05	141
Total Instructional Days (Excluding Examination Days)			96	18	04	05	123

Proposed Commencement of IInd Semester, MBA Semester – II (BATCH 2023 – 2025)

27th January, 2024

MBA SEMESTER – III

Activity	Date	Mo nth	Working Days	Sun day	Public Holidays	Vacat ion	To tal
Commencement of III rd Semester	3 rd August 2023	Aug	-	-	-	-	-
Summer Internship Project Presentations	3 rd Aug – 8 th Aug 2023	Aug	6	-	-	-	6
Teaching Sessions	10 th Aug – 12 th Sept 2023	Aug	17	4	2	-	23
		Sep t	11	1	-	-	12
Mid Term (Internals)	14 th Sept – 23 rd Sept 2023	Sep t	9	1	-	-	10
Teaching Sessions	24 th Sept – 12 th Nov 2023	Sep t	6	1	-	-	7
		Oct	25	4	2	-	31
		Nov	10	2	-	-	12
Diwali Vacation	13 th Nov – 17 th Nov 2023	Nov	-	-	-	5	5
Teaching Sessions	18 th Nov – 27 th Nov 2023	Nov	9	1	-	-	10
Syllabus Completion	27 th Nov 2023	Nov	-	-	-	-	-
Term End (Internal)	28 th Nov – 9 th Dec 2023	Nov	1	1	1	-	3
		Dec	8	1	-	-	9
Backlog University Examination (External)	10 th Dec – 19 th Dec 2023	Dec	9	1	-	-	10
Regular University Examination (External)	21 st Dec – 31 st Dec 2023	Dec	9	1	1	-	11
Total			120	18	6	5	149
Total Instructional Days (Excluding Examination Days)			102	18	6	5	131

Proposed Commencement of IVth Semester, MBA Semester – IV (BATCH 2022 – 2024)
04th January, 2024

1.5. DPU List of Holidays

Sr.no.	Holiday	Day	Date
1	Republic Day	Thursday	26 th January 2023
2	Mahashivratri	Saturday	18 th February, 2023
3	Holi	Tuesday	7 th March 2023
4	Gudi Padwa	Wednesday	22 nd March, 2023
5	Ramnavmi	Thursday	30 th March 2023
6	Mahavir Jayanti	Tuesday	4 th April 2023
7	Good Friday	Friday	7 th April, 2023
8	Dr. Babasaheb Ambedkar Jayanti	Friday	14 th April, 2023
9	Ramzan ID	Saturday	22 nd April 2023
10	Maharashtra Din	Monday	1 st May 2023
11	Bhuddha Pournima	Friday	5 th May, 2023
12	Bakari id	Wednesday	28 th June 2023
13	Muharum	Saturday	29 TH July 2023
14	Independence Day	Tuesday	15 th August 2023
15	Parsi New Year	Wednesday	16 th August 2023
16	Ganesh Chaturdashi	Tuesday	19 th September, 2023
17	Id-E-Milad	Thursday	28 th September 2023
18	Mahatma Gandhi Jayanti	Monday	2 nd October 2023
19	Dasara	Tuesday	24 th October 2023
20	Diwali (Balipratipada)	Tuesday	14 th November 2023
21	Diwali (Bhaubeej)	Wednesday	15 th November 2023
22	Guru Nanak Jayanti	Monday	27 th November, 2023
23	Christmas	Monday	25 th December2023
Following Holidays fall on Sunday			
1	Chhatrapati Shivaji Maharaj Jayanti		19 th February, 2023
2	Diwali (Narak Chaturdashi, Laxmi Pujan)		12 th November, 2023

1.6.Registration and Fees

All students selected for admission must register on the day of Registration for the Programme. The details for the payment of fee for the Programme are given below:

Course Fee*

Year/Month	Last Date
<i>1st year fee</i>	<i>30-09-2023</i>
<i>University affiliation fee</i>	<i>30-10-2023</i>
<i>2nd year fee</i>	<i>31-08-2024</i>
<i>Examination fee</i>	<i>At the times of filling the semester examination form.</i>

The prescribed fee is payable by Account Payee Demand Draft drawn in favour of the “The Director, Global Business School & Research Centre”, payable at Pune or online to the Institute account.

Refund of Fee: As per the rules of the University. For more details please refer to the rules of cancellation mentioned on the website.

1.7.Payment of Tuition and Other Fees

On admission of candidates to the first year of the course of study, all the fees mentioned in the letter of admission, viz., annual tuition fee, registration and eligibility fee, health insurance, caution deposit, hostel and mess fee, etc., as applicable, should be paid on or before the prescribed date without fail. Any delay will attract payment of penalty as specified. If any candidate fails to remit tuition fee and other fees within the last date as notified, he/she will forfeit his/her admission to the course concerned.

In respect of subsequent year(s) of study, tuition fee and other specified fees shall be paid on or before the date as notified to the parents/students and on the Notice Board of the Institution/ College concerned. Late payment, if any, will attract penalty as specified.

Similarly, examination fee, as prescribed and notified from time to time, shall be paid on or before the due date. If there is any delay, it will attract penalty as specified. If any student fails to remit the examination fee even after lapse of the period specified for payment with penalty, such student will not be issued Hall Ticket for the Vidyapeeth examination(s)/ debarred from appearing for the Vidyapeeth examination(s).

All fees, once paid to the Vidyapeeth account, will not be refunded or adjusted for any other purpose under any circumstance.

2. Examination

2.1 Evaluation and Grading

2.1.1 Defining the Evaluation System:

As per the UGC Guidelines on Adoption of choice Based Credit System (CBCS), Global Business School & Research Centre (GBSRC) has adopted the Credit and Grading System for the MBA Programmes.

2.1.2 Pattern of Examination:

The 'Evaluation Scheme' comprises of:

- 1) Concurrent Continuous Evaluation (Internal)
- 2) University Evaluation (External)

The 'Evaluation Scheme' of the programmes will be as follows:

Programme	Concurrent Evaluation (Internal)	University Evaluation (External)	Total Marks
MBA	50%	50%	100

2.1.3 Concurrent Evaluation: [For all Courses excluding ISSA & SIP]

Concurrent Evaluation Scheme in Semester system is spread through the entire duration of course and is done by the respective course faculty. Faculty members are empowered to select and apply relevant component of evaluation from the suggested list of components of evaluation.

Internal / External	Sr. No.	Particulars	No. of Evaluations	Marks Out of	% Marks Allotted (Weightage)
Continuous Concurrent Internal Evaluations (Out of 100 Marks to be converted into 50 marks)	1	Mid Term Examination (MCQs OR Descriptive) (Online OR Centre-based)	1 for each Semester	20 marks per course	50%
	2	Term End Examination (MCQs OR Descriptive) (Online OR Centre-based)	1 for each Semester	40 marks per course	
	3	Presentation OR Test (MCQs/ Descriptive) (Online OR Centre-based)	1 Presentation OR 1 Test per Course	10 marks per Presentation or per Test	
	4	Assignments (Online OR Handwritten)	2 Per Course Per Semester	05 marks per assignment	

	5	Project /Activity Based Learning OR Case Study Analysis (Online OR Offline)	1 Per Course Per Semester	15 marks per Project or per Case Study	
	6	Class Participation & Attendance (Online OR Class-based)	Per Course Per Semester	05 marks per course per term	
External Evaluation	7	University Examination (MCQs OR Descriptive) (Online OR Centre-based)	1 per course for each Semester	50 marks per course	50%
Total					100%

Important Note:-

1. For each Course Continuous Evaluation: Internal Evaluation is of 50% and External Evaluation is of 50%.
2. 1 Credit of the course is equal to 15 contact hours.
3. Class Participation and Attendance:

As per the norms of Dr. D. Y. Patil Vidyapeeth (DPU) 75% and above Class Participation and Attendance is mandatory.

List of Concurrent Evaluation Components:

Individual faculty member shall have the flexibility to design the concurrent evaluation for ensuring balanced evaluation of student, by selecting components from given below list as per the course requirement:

- Case Study / Case lets
- Class Test/Surprise Test
- Small Group Project
- Presentation
- Assignment
- Industry Analysis

2.1.4 SIP Evaluation:

Sr. No.	Courses	Concurrent Evaluation Parameters			
		Duration	Assessment of Project Report & Outcome	Viva Voce	Marks
1	MB309 Summer Internship Project	2 months (60 Days)	50 Marks (Internal)	50 Marks (External)	100 Marks

Important Note: -

The Evaluation Scheme of SIP will consist of ‘Assessment of Project Report & Outcome for 50 Marks (Internal) and ‘Viva Voce’ for 50 Marks (External). The ‘Viva Voce’ will be conducted by panel of experts consisting of External Industry or Academic Experts and Internal Faculty Experts.

2.1.5 Minimum standard required to achieve:

Every student must secure minimum 40% marks in both Internal Evaluation and External Evaluation independently to pass the course.

2.1.6 Double Evaluation System

The answer sheets for external examination for any given subject are evaluated by two examiners appointed by the University. Hence there is no provision for reevaluation.

2.1.7 Grace Marks

Grace Marks up to a maximum 1% of the total marks could be used for giving grace marks in different subjects, subject to a maximum up to 5 marks on one subject. The grace marks will be given only if the student clears all the subjects.

2.2 Grading System

On successful completion of each course, the marks of the student will be converted into grades and eventually into ‘Grade Point (GP)’ on a 10-point scale. There will be grades described O, A+, A, B+, B, C, P, F this will indicate a qualitative assessment.

Marks out of 100	Grade	Description	Grade Point (GP)
90 to 100	O	Outstanding	10
80 to 89	A+	Excellent	9
70 to 79	A	Very Good	8
60 to 69	B+	Good	7
50 to 59	B	Above Average	6
45 to 49	C	Average	5
40 to 44	P	Pass	4
00 to 39	F	Fail	0
-	AB	Absent	0

The performance of the student will be indicated in terms of two indices i.e.

- a) Grade Point Average
- b) Cumulative Grade Point Average

a) Grade Point Average (GPA):

The GPA is the ratio of summation of the product of the number of credits with the grade points scored by a student in all the courses taken by a student in the semester/annual and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{GPA } (S_i) = \frac{\sum (C_i \times G_i)}{\sum C_i}$$

Where C_i is the number of credits of the i^{th} course, and G_i is the grade point scored by the student in the i^{th} course.

b) Cumulative Grade Point Average (CGPA):

The CGPA is also calculated in the same manner taking into account all the courses undergone by a student overall in the semester/year of a program, i.e.

$$\text{CGPA} = \frac{\sum (C_i \times S_i)}{\sum C_i}$$

Where S_i is the GPA of the i^{th} semester/year and C_i is the total number of credits in that semester/year.

The GPA and CGPA shall be rounded off to two decimal points and reported in the transcripts.

2.2.1. Award of Class

At the end of each semester the grade report will reflect the performance of the student in that subject. An up to date assessment of the overall performance of a student, from the time he/she entered the Institute, is obtained by calculating a number called CGPA. The CGPA is weighted average of the grade points obtained in all the courses registered by the student since he entered the Institute. Class will be awarded on the basis of CGPA score of the students.

Grade Point	Class
> = 70	Distinction
> = 60	First Class
> = 50	Higher Second Class
> = 40	Second Class
< 40	Fail

2.3 Eligibility criteria for the award of Degree

A student will be eligible for award of the Degree only if the following criteria are met at the end of the fourth semester.

1. Qualifying in all the courses of the Programme
2. Securing overall CGPA

2.4 Award of Gold Medals

With a view to rewarding academic excellence, the DPU President's Gold Medal for best overall performance for best academic performance is awarded during convocation.

2.5 Discipline

- [1] The Institute attaches utmost importance to integrity of students in conducting themselves in a manner befitting responsible student managers.
- [2] Disciplinary action shall include imposition of fine/declaring disqualified for award of medals, prizes and scholarships/ deprivation of placement opportunities/expulsion from the Programme/ any other action which the Institute may deem fit.
- [3] The use of cell phones in the class room/ examination halls is strictly prohibited. In case a student violates this rule, a fine of Rs. 2,000 will be imposed and the Cell phone will be confiscated till the end of the course including sim card. The fine amount would go to Students' Activities.
- [4] Students will not be allowed to enter examination hall after 15 minutes of the commencement of the examination.
- [5] Vehicles should be parked only in the given parking area.
- [6] The dress code of the Institute as specified from time to time shall be strictly adhered to.
- [7] Any student who wants to go outside Pune needs to take prior written permission from the Institute, and warden of the concerned hostel.
- [8] In case of rude behavior/ violence and involvement in the act of ragging on the part of the student, he/ she shall be expelled from the Programme.
- [9] All the students need to carry their Identity Cards within on and off the campus and mandatory for all examinations.
- [10] All the students need to come in formal dress provided by the Institute on all the days of functions, seminars, guest lectures, presentations, etc.

2.6 Malpractice in Examinations

Students shall not resort to malpractice in examinations. In case of suspected malpractice, on receiving the report from the concerned invigilator, the Committee formulated by the university would look into the matter. Once the malpractice is established by the Committee, the student's hall be declared to have failed in that examination or as per the committee decision

2.7 Attendance

- [1] Regular and punctual attendance in all academic and other activities organized for the students is an essential requirement.
- [2] Attendance of the students is mandatory in the events organized by the Institute.
- [3] A student is expected to maintain a minimum of 75% attendance in each course in the semester to be eligible to take the semester-end examinations.
- [4] Students, whose attendance falls short of 75% and above 60% may be allowed to write the examination of that particular subject (s) subject to medical or genuine cases subjected to faculty council decision.
- [5] Student shall not be absent for any of the end-term examinations conducted by the Institute. However, in exceptional cases, on application, the Institute will decide the merits of the application on case to case basis and allows for re-examination.

3. Policy and Rules for Final Placement and Summer Training/Summer Internship

The placement activity of the Institute is organized by a Placement Committee. The Committee explores all possibilities to give the best support to place the students. The students will be governed by the following rules for placement. The Placement Committee will announce amendments from time to time.

3.1.Placement Assistance

1. Students are informed that actual placements would depend upon the general economic and industry scenario, the academic and non-academic competencies including good communication and soft skills developed by each student, cultural and medical fitness of each student, as determined by the recruiters.
2. While every effort will be made to enable each student to compete effectively for positions offered by companies, the actual conversion of the opportunity into a concrete placement is the sole responsibility of the student. The Institute, therefore, does not guarantee that a particular student shall be placed for final or summer internship

irrespective of the student's performance parameters.

3. Note: Students should study the job description (JD) conveyed by companies thoroughly and prepare accordingly.
4. The major components of the placement (summer or final) process are written/online test, group discussion, personal interview, personality profiling etc. Apart from thorough domain knowledge, recruiters expect students to be totally updated on current national, economic and political world developments. Needless to add that a good CGPA and proficiency in some extracurricular activities and participation in corporate sponsored competitions will be very valuable add-ons for the student. Students should try to upgrade themselves through extensive reading, especially financial and general newspapers besides studying course curriculum. The student would also be well advised to take advantage of free online extra certifications from Coursera, edX, etc. to strengthen their CVs.
5. GBSRC will encourage and assist all students to emerge as credible brands in their own right, who are sought after by the corporates.

3.2.Policy, Rules and Code of Conduct

1. Students must have passed in all the courses up to the 2nd Semester with at least 60percent aggregate marks.
 2. Students must have a consistent attendance percentage of 75% in all courses till 2nd Semester.
 3. Students must mention their preference for the area of Specialization and once finalized it cannot be changed.
 4. Transparency, fairness and equal opportunity for all students (subject to the specific requirements of the recruiter) is the policy of GBSRC
 5. Whenever a company proposes a visit to the GBSRC campus, placement team sends an e- mail confirming the date of process, as well as display it on the notice board with the details related to JD /written test/GD/interview. Students then give their names to the placement team for attending.
 6. Once a student gets shortlisted by the corporate for their recruitment process of GD, Written Test etc., he/ she cannot, on any account, withdraw from the process of that Company. Violators may have to pay fine and /or face debarment from any subsequent placement process. Hence prior to expressing interest, student should make his/her mind.
 7. It will be the responsibility of the students to be extra careful in maintaining the basic decorum, discipline and decency at the time when the company representatives are on the campus for placement-related activities or when they participate in the processes at

the Company's premises. Any student found willfully violating these instructions will be liable for punitive measures.

8. Students found improperly dressed or groomed during the campus selection process for final or summer internship may be disallowed from participating in placement process.
9. All communication with the recruiters will be done by the placement team. Students are not allowed to directly communicate with the recruiters.
10. Students appearing for placement are expected to report on time for the process and come well prepared by going through relevant literature such as the company website, company's publicity material etc. They should be well groomed in formals, which would be:
 - For Gentlemen: Shaven/full beard, neat and ironed clothes, well- groomed appearance. Full sleeves shirt and formal pants (Jeans & Khaki not allowed), leather shoes, belt and a tie.
 - For Ladies: Neat and ironed clothes, well-groomed appearance. Sari/business suit/salwar-kameez, leather sandals /shoes.
11. To facilitate placement, every student should preferably achieve minimum 6.2 CGPA i.e. 60%.
12. Students are advised not to do anything directly or indirectly which may create a poor impression about the Institute. Any student found disregarding any of the norms would be liable for disciplinary action.
13. Non-compliance by students of any activity organized by the Institute in the interest of placements will be considered as an act of misconduct. Students found involved in such activities may be debarred from placement assistance.
14. Students are advised to abide by the final short-listing done by the company according to their requirements and criteria which shall not be called into question by any student either individually or by raising questions about this in the Pre – Placement Talk (PPT). Violation of this rule will lead to the debarment of the student from the process. The PPT queries from students should be aimed at clarifying job profile, compensation, etc.
15. Recruiters frequent visit to GBSRC Campus is because of their faith that students once selected (after the student agrees to the selection by accepting the offer at the end of the process) will take up the assignment on the stipulated date. Hence, students are obliged to act as per their commitment to take up the position for which they have been selected for. This provision is applicable for Final Placement as well as Summer Internship. If a student violates this principle, he/she will have to face appropriate disciplinary action.

3.3. Summer Internship

1. **Objective of Summer Internship:** Internships are important to enhancing credentials, testing new situations and positioning MBAs for the next step. With persistence, passion and

creativity, a summer internship is within reach. It offers important opportunity to work closely with professionals in your field and to develop knowledge, competencies, and experience related directly to your career goals. Recruiters attach great significance to the Summer Internship Project report in the final placement interview and in depth questions on it can be expected. Hence, the Project Report should be perceived as an important course which signals a student's potential to the recruiters. GBSRC expects every student to take this activity seriously and turn it in an excellent deliverable at the end of his/her internship in terms of a project report / credentials, knowledge, competencies & experience.

2. **Summer Internship briefing session:** An interactive session will be held in the campus usually in the month of April to give detailed guidelines and a roadmap to students on the nitty gritty of summer projects, the do's and don'ts etc. They will be informed as to what is expected of them during their internship, the needs of the industry etc.
3. **Duration:** The duration of the Summer Internship project will be two months between May to July. After completion of Summer Internship, students will undergo Summer Internship Viva Voce.
4. **Faculty Allocation, Reporting & Supervision**
 - The academic mentor shall be allotted based on their specialization and expertise in the field. The internee shall submit a fortnightly report on the progress of work relating to internship to the academic mentor, failing which the academic mentor can deduct marks for not meeting the timelines.
 - The academic mentor would be making call/ visit to the workplace of the student for a meeting with the industry mentor to review the progress made by the student and also to build a long term relationship between GBSRC and the company/organization.

3.4. Summer Internship Guidelines

1. Every student will be required to provide his/her short CV to the placement office in a prescribed format by end of September (First semester).
2. The Institute will arrange to get summer internship project through its sources in the chosen functional area of student as far as possible. Those students having specific area of focus may try their summer internship project on their own.
3. Students are also advised to mobilize their efforts for internship projects through their own contacts/ Alumni etc.
4. Students who wish to try on their own for Summer Internship Projects will have to inform the Placement Office / Director by Mid-January (2nd Semester); otherwise they will have to take the Summer Internship Project allotted by the Institute.
5. No change in internship will be allowed to any student once an organization is allotted to him/her by the Institute.

6. Two or more students working on the same Summer Project is not permitted.
7. In case the student is not able to complete the Summer Project due to extraordinary circumstances, the student has to complete the project after the 4th Semester before receiving the degree with prior permission of the Institute.

3.4.1 Avoiding Plagiarism

8. In preparing Summer Internship Project report students will need to do independent work. If any ideas of others are used they should be acknowledged and should not infringe copyrights. Students are encouraged to read widely and acknowledge any ideas that are not their own by including citations in a list at the end of every assignment. It is the responsibility of every student to know how to reference correctly.

4. Library Rules

4.1. General Rules & Regulations for Library

Library Timings: Library remains open from Monday to Saturday except on Sundays & holidays.

Days	Timings
Monday – Saturday	9:00 AM TO 6:00 PM
During Examinations	8:00 AM TO 8:00 PM

4.2. Eligibility

GBSRC library is primarily meant for the faculty, full time students of all the courses, administrative staff, visiting faculty and research scholars.

4.3. Library Membership Procedure

Each student member will have to submit one passport size photograph at the library counter while Institutional, External & Honorable members have to fill a membership form and have to submit two passport size photographs.

4.4. Circulation Rules

- Borrowing facility is given only to the members of the library.
- Circulation will be done only through the circulation counter, after the member produces his/her identity card to the person at the counter.
- Students will not be allowed to take the periodicals, newspapers outside the library.
- Students can get photocopies of the required article in the periodical from the Reprography Centre.

4.5. Borrowing Rules

The duration of borrowing for members will be as follows: -

Patron Category	Item Type	Current Checkouts allowed	Fine amount perday
Faculty	Books	10	0.00
Ph.D. Scholars	Books	05	0.00
Student	Books	02	5.00

1. **Book Bank Scheme** - The student will be provided with one recommended text book per subject in all important subjects. He / She can keep these books till the semester end examinations. On the submission of all these books, next semester books will be issued in the same way.
2. New arrival of books is displayed in a separate shelf in New Arrivals section. These books will be subsequently available for circulation.
3. In addition to the above, the students can draw 2 text books from library and should return in 7 days' time from the date of issue. If the student wants to keep the text book for more than 7 days they need to re-issue the same. The books need to be renewed otherwise a fine of Rs. 5 per day will be levied after 7 days, Rs. 10 per day will be levied after 14days and if it is kept more than 15 days the borrower will have to pay the cost of the book.
4. The students are expected to submit the books back in good condition. Failing which, they need to pay two times of the book cost. Library committee is the final authority in this connection.
5. If the student does not return the books given to them immediately after the concerned semester end examinations, no further books will be issued.
6. Loss of books should be reported immediately in writing to the Librarian, GBSRC Library. Replacement charge and fine must be paid immediately.
7. It is mandatory to all the students and staff to enter the details in the library movement register on every visit to Library.
8. Books will be issued/returned from 9.30 to 1.00 P.M. and 2.00 P.M. to 5:30 P.M. on all working days.
9. Lunch break is from 1.00 P.M. to 2:00 P.M. (for lending section)
10. Strict silence is required inside the library as it is necessary for quiet study.
11. Smoking in the library is prohibited.
12. Sleeping in the library is prohibited.
13. Eatables, beverage and cellphones in the library is prohibited.
14. If the help of the library staff is required, they may be approached, but in a polite manner.
15. Students are informed not to throw the chocolate and bubblegum and wrappers in the library and reading room.
16. Students are advised not to misplace the books/journals/Newspapers/Magazines from its original position.
17. Production of "NO DUES CERTIFICATE" from the library is essential for obtaining the hall ticket for appearing examination.

5. Rules for Computer Lab

The Computer Center of GBSRC has the required infrastructure to cater to the needs of the Students and Faculty. The Computer Center has been equipped with computer systems, printers, UPS systems and is fully air-conditioned.

The students have to maintain silence and discipline in the computer centre.

Do's

1. After entering the Computer Lab, students should approach the System Administrator /Lab In-charge. A logbook of machine usage will be maintained and it is the duty of each user to complete all columns (their name, roll no., login time and the purpose) in it while entering the Computer Lab.
2. Students should mark and sign when they log out and leave the lab.
3. System Administrator will have full authority to enforce discipline.
4. Keep the Computer Centre clean.
5. Ensure that the computers are started in the proper way and also shut down correctly.
6. Burn all your files into CDs in order to avoid any loss of data.

Don'ts

1. Do not erase or change the names of the system files.
2. Do not shift any item of the computer. If there is any problem in the functioning of a particular computer, get in touch with the programmer of the computer center.
3. Do not bring your friends inside the Computer Center.
4. Do not bring any personal hardware into the Computer Center.
5. Do not try to repair any item of the computer yourself.
6. Eatables, tea, coffee, etc. should not be brought inside the Computer Center.
7. Smoking is strictly prohibited
8. Laptop or mobile charging inside the lab is not allowed.
9. Don't use Facebook, Google-Chat, Yahoo messengers inside a lab.
10. Don't play games.
11. Don't use virus-infected storage devices.
12. Bags are not allowed into the Computer Center.
13. In case of any damage or missing computer component, the student who last used the computer will have to bear the necessary costs.

6. Internet Service Rules

The Institute provides internet services as a privilege to students for their academic purposes. It is the responsibility of every student to have an email ID and submit the same to the person In-charge of the Computer Center. Important communications from time to time will be sent to students through email/Academic Information System (AIS).

The Internet Service offered in the Institute is subject to the following conditions:

1. Staff looking after Internet browsing activities is not responsible for the loss of student internet hours due to such reasons like Power Failure, Link Failure, and Holidays and when closed because of the priority of Management tasks and also for any student's personal problems.
2. The Internet usage is purely for academic purpose.

Those who abuse the facility will be fined up to Rs.2, 000/- and may even be debarred from use of computer facility. Serious computer crimes may lead to the concerned user being expelled from the Institute.

7. Rules for Hostel Students

All inmates of the Hostel shall observe the following rules for the smooth and efficient running of the hostel and for their comfortable stay: -

1. Only bonafide students of Vidyapeeth are eligible for admission to the hostels.
2. Students who fail to remit the Hostel fee when they fall due, even after a reminder in writing, shall vacate the hostel room allotted to them, forthwith.
3. No posters or pictures should be stuck inside and outside the room or anywhere around the premises of the hostel or College. Hostlers should avoid sticking bills and posters on the windows, doors and walls (except name strips on the room door). In case the room is found not in order, fine will be levied on the erring student.
4. Inmates should switch off fans and lights before leaving their rooms.
5. The inmates are advised to close the taps after use in order to avoid wastage of water.
6. Dining services will be provided only in the mess and there will be no room service.
7. Whenever any hosteller falls sick the same should be reported by his/her to the warden who will provide all necessary assistance to get appropriate treatment or medicines.
8. While going out of hostel the students should enter their name in the register & sign the same by mentioning proper reason.
9. To leave the hostel premises, permission of the Chief Warden is absolutely necessary. Students who want to stay overnight to visit their parents or guardians should approach the Chief Warden for permission. Permission will be granted only after obtaining written request from the parent/guardian duly signed by them, which will be duly entered in a register maintained in each block by the Warden.
10. All rooms, corridors, toilets etc. must be kept clean and any student who violates the rule shall be expelled from the hostel.

11. Hostel facility is provided with a view to help the student to pursue his/her studies in good environment and to facilitate/ promote his/her academic progress. A student who fails to keep up the congenial atmosphere and environment in the Hostel or to perform well and maintain academic progress shall not be allowed to use the hostel facility and shall vacate his/her room immediately on intimation from the Chief Warden/ Dean/Principal/Director of Faculties.

8. Hostel Wardens

- Mrs. Meenakshi Hirve
- Mr. Jeevan Rathod

Hostel Warden – Girls Hostel
Hostel Warden – Boys Hostel

9. GBSRC Emails

Director Office
020-67919400 Ext. - 9402
director.gbs@dpu.edu.in

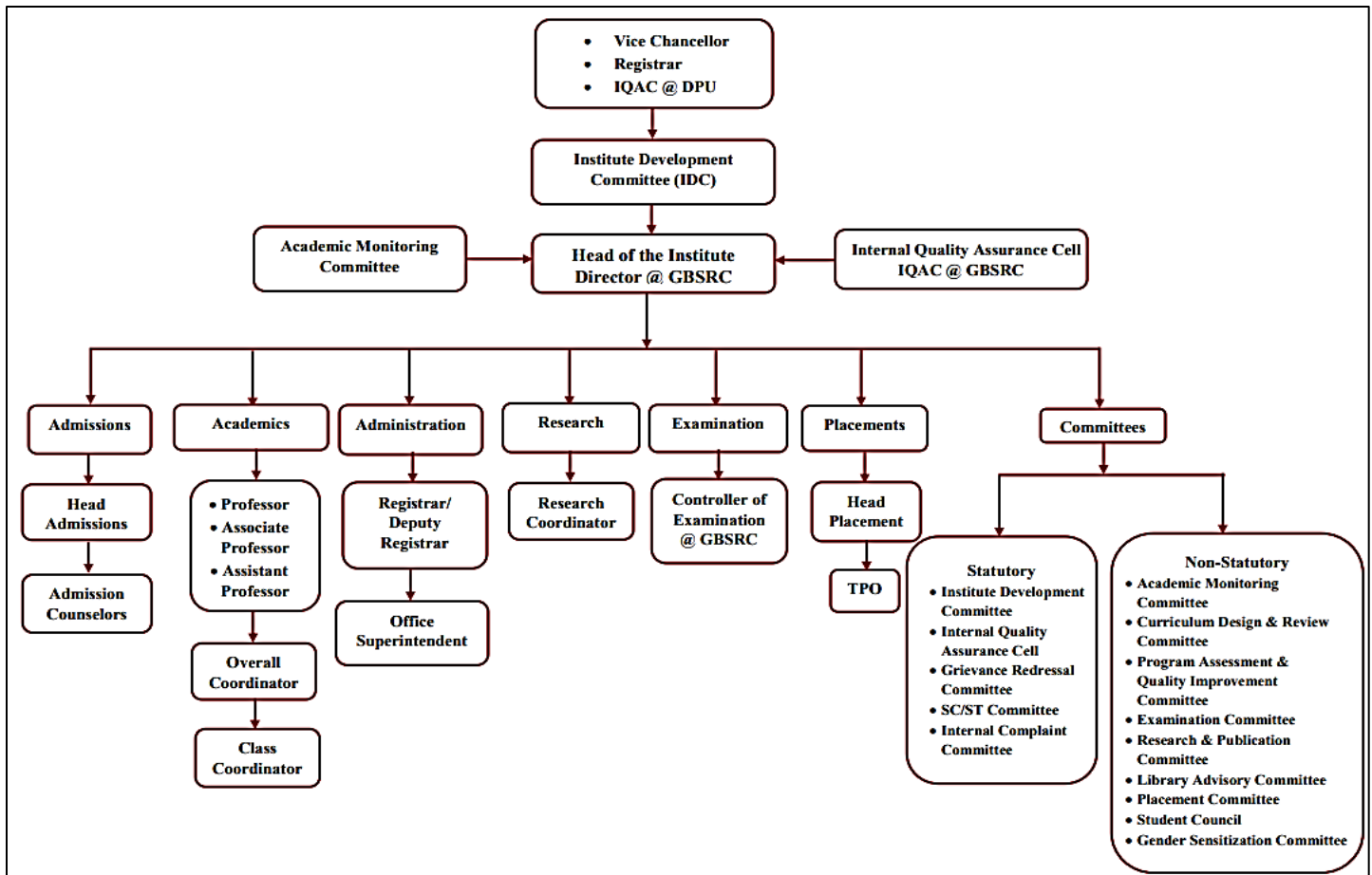
Admin Office
020-67919400
info@gbsrc.dpu.edu.in

Admissions
+91 – 9860650707
gbsrc.admissions@dpu.edu.in

10. Public Utility Services

1. **D. Y. Patil Hospital –** 020 – 27805100 / 27805900 / 27805101
2. **D. Y. Patil Ambulance –** 020 – 27423690 / 27423693
3. **Aditya Birla Hospital –** 020 – 30717610, 17 / 40707610, 172.
4. **Wakad Police Station –** 020 – 22934100 / 22934110
5. **Railway Enquiry –** 020 – 26126575 / 261051174.
6. **IDBI Bank –** 020 – 2027476978
7. **Ginger Hotel –** 020 – 6677 3333

ORGANIZATION STRUCTURE @ GBSRC



LIFE @ GBSRC

1. Industrial Visit

Global Business School and Research Centre offers opportunities for all the students to interact with industries on consistent basis by way of visits to many renowned companies across the country. Industrial visit is considered as the most practical way of learning. The main reason behind this – it lets students to know things practically through interaction, working methods and employment practices. Moreover, it gives exposure from academic point of view.

2. Communication Workshop

Effective Communication has become the keyword these days. Hence, the Institute organizes a lot of workshops on communication skills to make the students fully aware of effective public speaking, presentation skills, writing skills, debates, and group discussions.

3. Industry Interface

The Institute remains in continuous touch with the industry for overall development of the management students. The students are made to interact with the corporate world at frequent intervals so that they can imbibe corporate culture and norms followed over there.

4. **Annual Inter Management Fest “Parakram”**

GBSRC takes pride in organizing its prestigious annual management event “Parakram”. It is an opportunity for the management students from various Institutes across country to show their talent. There are seminars, sports, debates, quiz competitions & cultural programmes during this event.

5. **General Awareness**

To keep students abreast with the current affairs, market news, and world economy business newspapers are made available to them. Important news items are analysed in class and doubts resolved. Students are encouraged to read the newspaper daily and make notes of major happenings round the world.

6. **Sports**

Sports are an integral part of life at GBSRC, whether as a part of the Institute curriculum or its extensive co-curricular programme. Students develop a willingness to improve and to perform to the best of their ability in an enjoyable atmosphere. This inevitably leads to students growing in confidence and they often pursue their chosen sports during co-curricular time, representing the Institute in the many teams. The sporting aim of GBSRC is to provide an opportunity with wide range of experience in an environment in which all the students have an opportunity to reach their potential whilst striving for excellence.

7. **Counseling Services**

It provides professional counseling and psychological boost to the students at need and also includes evaluation and therapy for a wide variety of personal situations. It is rendered by the concerned faculty advisors and dean.

8. **Intercollegiate Events**

GBSRC encourages students to take part in various intercollegiate events organized by different Institutes in Pune. The participation and achievement is recognized and appreciated.

9. **edX Certification**

edX, a leading MOOC provider established by Harvard and MIT, offers around 3000 university-level courses globally. The Global Business School and Research Centre (GBSRC) has partnered with edX to provide free access to skill-based certification courses for its MBA 1st-year students, aiming to enhance their holistic development and employability. GBSRC recommends specific courses while allowing students to choose from over 1300 options based on their interests and specialization, including offerings from renowned institutions like Harvard and MIT.

FACILITIES @ GBSRC

1. Computer Centre

GBSRC aspires to keep up with changing times. State -of -the- art computer Laboratory is well installed with latest hardware and software packages with high-end PC Network and 24 hours broadband & Wi-Fi Internet connectivity.



2. Library

A full-fledged library houses a large collection of books and periodicals including the latest publications in Management, International Business, Information Technology, E-Commerce and other topics of help to the students to regularly upgrade themselves.



3. Seminar Room

The Institute has a well-equipped Air- conditioned seminar hall. Acoustically and aesthetically designed, this seminar hall is equipped with in-built Audio, LCD and Video Systems conducive for effective learning. It is ideally suited for seminars, symposia, guest lectures, etc.



4. Spacious Lecture Rooms

A classroom is the first leap of a student towards the vast competitive world and the Institute has seen to it that the students are comfortable with it. The Institute boast of rendering the students with spacious, well illuminated, ventilated, and elegantly designed lecture halls. The lecture rooms are well equipped to render education through the most modern ways.



5. Cafeteria

The Institute has a hygienic Canteen with Nutritious food.



6. Smart Classroom

Institute has a digital classroom that works towards providing a better environment for learning and prioritize a healthy classroom where the students are interested in learning.



DISCIPLINED CONDUCT OF STUDENT

Carefully read and comprehend the rules and regulations governing your conduct and behaviour in and outside the Institute while you are a student of GBSRC. Failure or negligence in complying with the same may result in disciplinary action, fines etc. including termination of admission to the Institute.

The Students should strictly obey the instructions given by the Director through notices, personal meetings and class discussions from time to time.

1. Identity Card

The student should carry identity card with them regularly and the identity card should be produced when demanded by the authorized persons of the Institute.

2. Mobile Phones

The students should switch off the mobile phones while in the classrooms, library, and laboratory etc. as per the notification.

3. Dress Code

We believe in inculcating a sense of discipline and belongingness in the students by observing a dress code. Students are expected to wear formal dress (Shirt & Trouser for gents; Salwar Kameez /Western formals for ladies) throughout the week. The students are required to come to the Institute in the prescribed uniform on special occasions, which are notified from time to time.

4. Notices

The Student should read the notices displayed on the notice boards regularly and the Institute will not be responsible for the loss or any disadvantage due to non-reading of notices on the part of student.

5. Damages

The student should not cause any damage to the Institute property. Compensation for the damage caused shall be recovered from the student immediately.

6. Poor Performance in academics

If student is found weak in certain subjects he/she will have to attend extra classes as notified and make the required progress to come at par with the other students.

7. Expected Behavior in the Campus

1. Students shall maintain calmness and cleanliness at all times.
2. Students shall not loiter in the campus during class hours.
3. Students shall take due care in personal and community hygiene.

4. Students shall not indulge in any activity which will or is likely to cause structural or operative damage to any property within the Institute premises.
5. Littering, spitting, listening to Walkman, radio, smoking and chewing are not allowed inside the campus.
6. Students shall not indulge in any act of violence directly or indirectly and they shall not incite any one to do so.
7. Use of mobile phone during class hours, examinations and in library is not allowed. All such equipment must be switched off.
8. Conducting of any meeting inside or outside the campus by the students shall only be with prior written permission from the designated authority.
9. Ragging or harassing other student in any manner either inside or outside the Institute premises is strictly prohibited.
10. Students found guilty of insubordination or disobedience to any lawful or reasonable orders of the faculty and staff of the Institute will face disciplinary action as per the standing rules of the Institute.
11. In addition to the above rules, all students should abide by the other rules and regulations of the Institute issued from time to time.

8. Conduct outside the Campus

GBSRC even in its initial stages has acquired a healthy image and an enviable reputation. It is therefore the duty of all the students to behave in such a way outside the campus that the image of GBSRC keeps shining at all the time. This is particularly applicable for their conduct in their towns, any area of the Institute and even while traveling in trains. A student must be discernible from others in a crowd through his/her good conduct, pleasing manners and a dignified demeanor.

9. Instructions for Conduct of Students on Special Occasions during centrally organized Lectures/Seminars

1. Students will wear uniform.
2. All students must be seated 15 minutes before the start of function.
3. Students must not talk/disturb the proceedings in any manner.
4. No students shall leave the venue before the dignitaries leave.
5. Attendance of those nominated to attend must be 100%.
6. Failure to attend will be dealt with by imposing a fine, the amount of which will be decided by the Director.

10. Intra Institute Functions

Rowdy and uncivil behavior must be avoided during any functions and competitions. However, healthy competition must be encouraged and be visible. Remarks and comments made in poor taste must be totally avoided in public.

11. Student-to-Student Relationship

Relationship with Senior Student-Junior students are expected to be respectful towards senior students and look up to them for guidance and advice. Relationships with Junior Student-Under no circumstances shall the junior students be utilized for running errands for senior students or for doing any personal work for them. It is the duty of senior students to motivate, help and guide their juniors. Senior students must not however assume the task of policemen or lawmakers in trying to reform or punish their juniors.

12. Student-To-Staff Relationship

Students are expected to extend respect and courtesy to staff members at all times. They must however refrain from socializing with staff members, whether inside or outside the campus. Visiting Staff Quarters – Students are not permitted to visit residential quarters of staff members unless it is for unavoidable and urgent work or when the staff member concerned has invited them. Staff members are not expected to visit students in their hostel room even if invited by the students.

Staff – Student get-togethers – All Institutional get-togethers of staff members and students will require prior approval of the Director/Management. Such get-togethers will be organized at central places like the auditorium, cafeterias or common rooms. They will not be held inside the hostel or the residences of staff members.

The above rules of discipline are always subject to change, modification, addition, omission or alteration as and when the Director feels it fit and proper. The decision of the Director shall be final in all matters related to Discipline.

Ragging

“Ragging” in any form is a crime and punishable under the law with imprisonment and therefore is strictly prohibited. Because in general, the process starts with introduction and may turn into unpleasant act of “Ragging”.

The students found to be involved in ragging will immediately be suspended and may also be handed over to police. If the charges of ragging are proved, the student shall be discharged from the Institute. Fee deposited with the Institute will also be forfeited.

Complaint Procedure

Any student who wishes to submit any suggestion/complaint against the working of any system/campus or against any employee/persons working on contract with the Institute must do so in writing to the Director or can put his complaint in complaint- suggestion box kept in Library. The students having individual problems can approach Director directly. Common problems should be represented to the Director.

COMMITTEES @ GBSRC

Complaint Redressal System is in place at GBSRC and students can lodge their complaints to below mentioned committees. It enables the students to put their grievances and suggestions for quick consideration and Redressal.

Anti-Ragging Committee

Sr. No	Committee Designation	Name	Designation
1	Chairperson	Dr. Chetan Chaudhari	Director
2	Member	Dr. Manesh Palav	Assistant Professor
3	Member - Civil Administration	Mr. Shivajirao Kamble	Civil Administration (Ex. M. P.)
4	Member – Police Administration	Mr. Barkat Mujawar	Police Administration
5	Member – Local Media Representative	Mr. Manesh Phalle	Local Media
6	Member – NGO Member	Dr. Sau. Jyoti D Ingole	Non – Government Organization (NGO)
7	Member – Parent Representative	Mrs. Shraddha Gawankar	Parent Representative
8	Member –Student Representative	Prateek Nahaar	Student Representative
9	Member –Student Representative	Aniruddha Anturlikar	Student Representative
10	Member	Mr. Santosh Kaulage	Office Superintendent
11	Member Secretary	Dr. Pravin Chavan	Assistant Professor

Contact Details:

Dr. Pravin Chavan, Secretary

E – Mail: - pravin.chavan@dpu.edu.in

Anti-Ragging Squad

Sr. No	Committee Designation	Name of the Member	Designation
1	Chairperson	Dr. Naim Shaikh	Professor
2	Member	Prof. Hrishikesh Kokate	Assistant Professor
3	Member	Prof. Aishwarya Maharshi	Assistant Professor
4	Member	Mrs. Meenakshi Hirve	Hostel Warden - Girls
5	Member	Mr. Jeevan Rathod	Hostel Warden - Boys
6	Member Secretary	Prof. Harish Naidu	Assistant Professor

Contact Details:

Prof. Harish Naidu, Secretary

E – Mail: - harish.naidu@dpu.edu.in

Grievance Redressal Committee

Sr. No.	Committee Designation	Name	Designation
1	Chairperson	Dr. Chetan Chaudhari	Director
2	Member	Dr. Shripad Joshi	Associate Professor
3	Member	Dr. Prashant kalshetti	Associate Professor
4	Member	Dr. Santosh Mahajan	Assistant Professor, Admission Head
5	Member	Ms. Icchita Pagare	Assistant Professor and Placement Officer
6	Member	Mr. Santosh Kaulage	Office Superintendent
7	Member	Mr. Ganesh Bhokare	Student Section Officer
8	Member – Student Representative	Ms. Satakshi Sharma	Student Representative
9	Member – Student Representative	Ms. Riaa Yadav	Student Representative
10	Member Secretary	Dr. Jayashree Patole	Assistant Professor

Contact Details:

Dr. Pravin Chavan, Secretary

E – Mail: - pravin.chavan@dpu.edu.in

Internal Complaint

Sr. No	Committee Designation	Name	Designation
1	Chairperson	Dr. Sharmishthadevi Deshmukh	Associate Professor
2	Member	Dr. Shripad Joshi	Associate Professor
3	Member	Dr. Debjani Guha	Assistant Professor
4	Member	Dr. Santosh Mahajan	Assistant Professor, Admission Head
5	Member	Mr. Dnyandev Chougule	Deputy Registrar
6	Member	Mr. Ganesh Bhokare	Student Section Officer
7	Member	Mr. Sandip Rane	Advocate
8	Student Representative	Mr. Pravesh Katakwar	Student Representative
9	Student Representative	Ms. Bhakti Kumbhar	Student Representative
10	Student Representative	Ms. Vaidanshi Pandya	Student Representative
11	NGO Representative	Dr. Ajit Sane	President- NGO -Yuvashakti
12	Member Secretary	Prof. Aishwarya Maharshi	Assistant Professor

Contact Details:

Prof. Aishwarya Maharshi, Secretary

E – Mail: - aishwarya.maharshi@dpu.edu.in

Code of Conduct Committee

Sr. No.	Committee Designation	Name	Designation
1	Chairperson	Dr. Jayashree Patole	Assistant Professor
2	Member	Dr. Vilis Pawar	Associate Professor
3	Member	Prof. Komal Singh	Assistant Professor
4	Member	Mr. Santosh Kaulage	Office Superintendent
5	Member	Prof. Vaibhav Patil	Assistant Professor, Training & Placement Officer
6	Member	Mr. Pratik Ise	Student Representative
7	Member	Mr. Prasad Raut	Student Representative
8	Member Secretary	Dr. Prashant Mishra	Assistant Professor

Contact Details:

Dr. Prashant Mishra, Secretary

E – Mail: - prashant.mishra@dpu.edu.in

Examination Committee

Sr. No.	Committee Designation	Name	Designation
1	Chairperson	Dr. Babasaheb Jadhav	Associate Professor
2	Member	Dr. Shripad Joshi	Associate Professor
3	Member	Dr. Sharmishthadevi Deshmukh	Associate Professor
4	Member	Prof. Indrajeet Kole	Assistant Professor
5	Member	Prf. Priti Mane	Assistant Professor
6	Member	Prof. Abhijit Vhatkar	Assistant Professor
7	Member	Mr. Ganesh Bhokare	Student Section Officer
8	Member Secretary	Dr. Harshal Raje	Associate Professor

Contact Details:

Dr. Harshal Raje, Secretary

E – Mail: - harshal.raje@dpu.edu.in

GBSRC-Student Council 2023 – 2024

Sr. No.	Committee Designation	Name	Designation
1.	Chairperson & President	Dr. Chetan Chaudhari	Director
2.	Faculty Coordinator – 1	Dr. Snehal Maheshkar	Professor
3.	Faculty Coordinator – 2	Dr. Prashant Kalshetti	Associate Professor
4.	Vice President	Prasad Raut	Student
5.	General Secretary – PG	Vaishnav Bhagat	Student
6.	General Secretary – UG	Riaa Yadav	Student
7.	Joint General Secretary – PG	Satakshi Sharma	Student
8.	Joint General Secretary – UG	Anuli Rokade	Student
9.	Cultural Secretary	Kedar Bathe	Student
10.	Cultural Joint Secretary	Shantanu Shandilya	Student
11.	Sports Secretary	Ajinkyaraj Deshmukh	Student
12.	Sports Joint Secretary	Kaushal Kute	Student
13.	Secretary – Alumni	Parvesh Katakwar	Student
14.	Joint Secretary – Alumni	Vaishnavi Handore	Student
15.	Academics Secretary	Poonam Kumari	Student
16.	Academics Joint Secretary	Bhavik Popli	Student
17.	Discipline Secretary	Mangesh Wabale	Student
18.	Discipline Joint Secretary – Boys	Habib Mujawar	Student
19.	Discipline Joint Secretary – Girls	Tasha Mohanty	Student
20.	NSS – Boys	Dipesh Gaikwad	Student
21.	NSS – Girls	Samruddhi Pawar	Student

Contact Details:

Dr. Snehal Maheshkar

E – Mail: - Snehal.maheshkar@dpu.edu.in

Minority Cell

Sr. No	Committee Designation	Name	Designation
1	Chairperson	Prof. Mahendra Tayade	Assistant Professor
2	Member	Prof. Abhijit Vhatkar.	Assistant Professor
3	Member	Mr. Virendra Salunkhe	Assistant Librarian
4	Member	Mr. Ganesh Bhokare	Student Section Officer
5	Member Secretary	Dr. Anu Alex	Assistant Professor

Contact Details:

Dr. Anu Alex, Secretary

E – Mail: - anu.alex@dpu.edu.in

OBC Cell

Sr. No.	Committee Designation	Name	Committee Designation
1	Chairperson	Dr. Prashant Kalshetti	Associate Professor
2	Member	Dr. Pravin Chavan	Assistant Professor
3	Member	Prof. Vaibhav Patil	Assistant Professor, Training & Placement Officer
4	Member	Prof. Kalpesh Kuwar	Assistant Professor, Admission Counsellor
5	Member Secretary	Dr. Avinash Ghadge	Associate Professor

Contact Details:

Dr. Avinash Ghadge, Secretary

E – Mail: - avinash.ghadge@dpu.edu.in

Placement Committee

Sr. No.	Committee Designation	Name	Designation
1	Chairperson	Prof. Rajendra Biniwale	Professor, Head -Corporate Relations & Placement
2	Member	Dr. Abid Salati	Professor
3	Member	Dr. Sharmishthadevi Deshmukh	Associate Professor
4	Member	Prof Nidhi Sah	Assistant Professor
5	Member	Ms. Aditi Gaikwad	Training & Placement Officer
6	Member Secretary	Prof. Mahendra Tayade	Assistant Professor

Contact Details:

Prof. Mahendra Tayade, Secretary

E – Mail: - mahendra.tayade@dpu.edu.in

Research & Publication Committee

Sr. No.	Committee Designation	Name	Designation
1	Chairperson	Dr. Naim Shaikh	Professor
2	Member	Dr. Babasaheb Jadhav	Associate Professor
3	Member	Dr. Sharmishthadevi Deshmukh	Associate Professor
4	Member	Dr. Avinash Ghadge	Associate Professor
5	Member	Dr. Harshal Raje	Associate Professor
6	Member	Prof. Indrajeet Kole	Assistant Professor
7	Member	Dr. Pravin Chavan	Assistant Professor
8	Member Secretary	Dr. Abid Salati	Professor

Contact Details:

Dr. Abid Salati, Secretary

E – Mail: - abid.salati@dpu.edu.in

SC/ST Committee

Sr. No	Committee Designation	Name	Designation
1	Chairperson	Prof. Abhijit Vhatkar	Assistant Professor
2	Member	Mr. Virendra Salunkhe	Member
3	Member – Student Representative	Mr. Sharon Kalkatte	Student Representative
4	Member – Student Representative	Mr. Saurabh Kamble	Student Representative
5	Member Secretary	Ms. Itchhita Pagare	Training & Placement Officer

Contact Details:

Ms. Itchhita Pagare, Secretary

E – Mail: - itchhita.pagare@dpu.edu.in

Start up and Innovation Cell

Sr. No.	Committee Designation	Name	Committee Designation
1	Chairperson	Dr. Pravin Chavan	Assistant Professor
2	Special Invitee – External Member	Dr. Parag Kalkar	Pro-VC, SPPU
3	Member	Dr. Shailesh Badre	Associate Professor
4	Member	Dr. Prashant Mishra	Assistant Professor
5	Member – Student Representative	Sakshi Awale	Member – Student Representative
6	Member – Student Representative	Sourabh Nah	Member – Student Representative
7	Member – Student Representative	Omkar Chavan	Member – Student Representative
8	Member Secretary	Prof. Aditi Thakkar	Assistant Professor

Contact Details:

Prof. Aditi Thakkar, Secretary

E – Mail: - aditi.thakkar@dpu.edu.in

UNDERTAKING FOR OBSERVING CODE OF CONDUCT

In solemn assurance and acceptance after clarification and explanation of the above, I hereby affix my signature jointly along with my parent / guardian understanding that this is my own code of conduct to have a fruitful and memorable association with the institute and the Dr. D. Y. Patil Vidyapeeth, Pune. I am aware of the consequences if I violate any of the rules of the institute. I will accept the decision of the institute in case of any indiscipline on my part including termination from institute.

Parent's / Guardian's Signature: _____

Candidate's Signature: _____

Parent's / Guardian's Name: _____

Candidate's Name: _____

Relation: _____

Date: _____

Place: _____

FORM OF UNDERTAKING

I Mr. /MS/ _____ Son/Daughter
of Mr. / Mrs. _____ of Address _____
_____ at present pursuing
MBA programme in the institute of _____ do undertake that

- (I) I will abide by the rules and regulations of the institute completely.
- (II) I will never involve in any activity detrimental to the reputation of the institute.
- (III) I will put-forth my grievances to the appropriate authority individually and absolutely refrain from initiating group action to solve any problem.
- (IV) I will immediately respond to the queries/orders of the authorities at any point of time.
- (V) I will be responsible for consequences if any arising out of propagation of rumor by me.
- (VI) I will be debarred from appearing in examinations/class promotion if I do not attend classes regularly and secure the required percentage.
- (VII) I will report to the faculty advisor/tutor –mentor periodically as decided and notified by the authority from time to time.
- (VIII) I will Maintain the study hours, reading room hours of library as notified by the authority from time to time.
- (IX) I will completely refrain from using a motor cycle/car, smoking consumption of alcohol and drug in the hostel and campus of the institute.
- (X) I will never involve in any sort of harassment to the student of the institute either individually or in group.
- (XI) I will forfeit my campus placement opportunity if the situation so warrants.
- (XII) I do not have any objection if the authorities expel me from the institute or debar me from any facilities if situation so warrants.
- (XIII) I will convey my genuine grievances individually in writing and give the authority at least 15 days' time for redressal of grievances.

Certified that I have gone through the provisions of the undertakings thoroughly and I do not have any objection to any of the provision of the undertaking. I am signing this undertaking without any fear and compulsion.

Signed in the presence of

(Father/Mother/Local Guardian of Student)

Signed on _____ (Date) of _____ (Month) of _____ (Year) _____

(Signature of the student furnishing undertaking)

(_____)

Signature of the university Authority with Seal

UNDERTAKING BY THE STUDENT

TO TAKE PART IN INDUSTRIAL TOUR

I Mr. /Miss. _____ Son/Daughter/Ward of Sri. /Smt.
_____ declare that I am continuing in _____ year
Degree MBA _____ Specialization of Global Business School and
Research Centre, Dr. D. Y Patil University. I am interested to go to _____ for industrial tour to
be held on _____ further I declare that while taking part in this industrial
tour/picnic, I will be held responsible for any injury to me in person or property and death. Neither the
institution nor any of its employees will be held responsible for the same in any form or in any civil or
criminal proceedings. I also declare that at the time of my participation in Tour, I will adhere to the strict
discipline and abide by the instructions given be the faculty Member accompanying for the Picnic.

Counter signed by

Signature of the Student _____

Signature of the
Father/Mother/Guardian _____

Date _____

Personal Details

Name :

Programme :

Registration No. :

Batch :

Permanent Address :

Mobile :

E-mail :

Blood Group :

Height :

Weight :

Bank A/c No. :

Contact No. In case of Emergency :

Local/Guardian Address :

RAGGING IS A CRIMINAL OFFENCE AND IS STRICTLY PROHIBITED

UGC 24X7 ANTI RAGGING HELPLINE

Toll Free No.: 1800-180-5522

E-mail: helpline@antiragging.net / helpline@dpu.edu.in

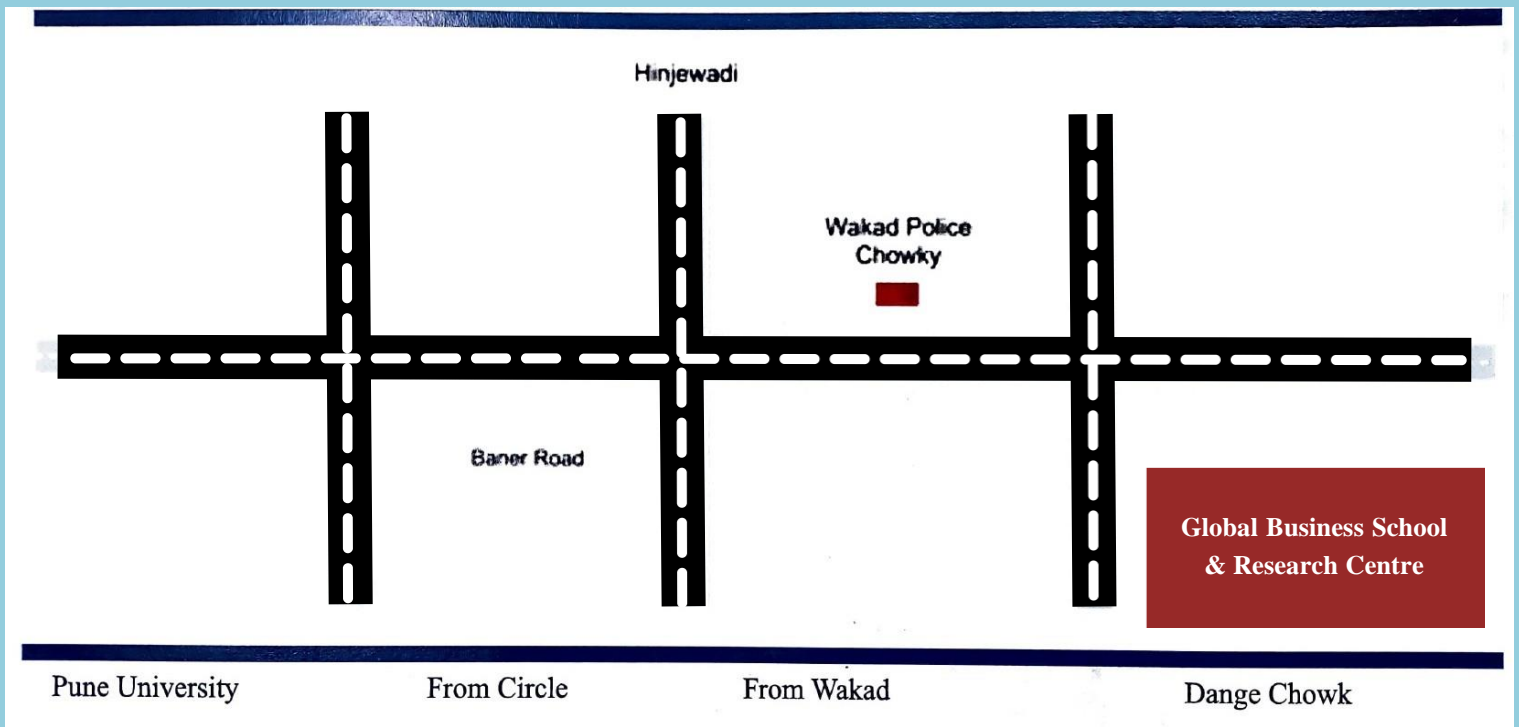


Dr. D. Y. Patil Vidyapeeth, Pune
**GLOBAL BUSINESS SCHOOL
& RESEARCH CENTRE**

"You don't have to be great to start, but you have to start to be great."

"Coming together is a beginning. Keeping together is progress. Working together is success."

--Henry Ford



DPU

Dr. D. Y. Patil Vidyapeeth, Pune
(Deemed to be University)

Global Business School & Research Centre

**Sr. No. 87-88, Bangalore - Mumbai Express Bypass, Tathawade,
Pune - 411 033, Maharashtra, India.**

Tel: (020) 67919400

E-mail: info@gbsrc.dpu.edu.in, Website: dpu.edu.in / gbsrc.dpu.edu.in